



Rev. 2023.02.15  
Approved By: Board of Directors

## **JOB TITLE: REVIT DESIGNER**

Reports To: Project Architect / Project Manager

### **Job Summary**

- Works under direction of the Project Manager / Project Architect, responsible for production drawings; collaborates with design team and consultants of all phases of the project.

### **Job Accountabilities**

- Produce plans, sections, elevations, and details to convey architectural design and construction information.
- Compile drawings for approval, production, and distribution.
- Identify and communicate design discrepancies and make appropriate modifications consistent with the design intent of the architect.
- Interpret architectural, engineering, or construction drawings.
- Convert hand sketches, CAD drawings/equipment layouts into Revit and provide updates.

### **Job Qualifications**

- Minimum Education: Associates Degree or Certificate of Program Training in Architectural/Design Field
- Minimum Experience: 3 Years
- Three to five years of experience at an architectural or design firm.
- Proficiency in Autodesk Revit 2018 or higher.
- Ability to create, edit, and place equipment families/blocks.
- Knowledge of mechanical, electrical, and plumbing systems a plus, but not required.
- Eligible to work in the U.S. and be able to provide proof of eligibility upon request.

### **Competencies**

- Problem Solving - Identifies and resolves problems time efficiently; Gathers and analyzes information; Develops solutions; Uses reason.
- Design - Produces creative solutions; Translates concepts and information into images; Demonstrates attention to detail.
- A strong technical background in a variety of different building materials.
- Ability to work independently.
- Effective coordination and communication skills.
- Organized management of electronic server/ folder/file systems.
- Team player that can work under pressure on tight deadlines.



## REVIT DESIGNER

### Physical Demands

- Occasionally required to sit.
- Occasionally required to walk.
- Occasionally required to use hands to finger, handle, or feel.
- Occasionally required to reach with hands and arms.
- Occasionally required to talk or hear.
- Occasionally required to bend, lift or climb.
- Occasionally required to lift light weights (less than 25 pounds).
- Occasionally required to lift moderate weights (25-50 pounds).
- Occasionally required to lift heavy weights (50 pounds or greater).
- Finger dexterity required.
- Hand coordination required.
- Specific vision abilities required for this job include: close vision, distance vision, ability to adjust or focus.
- Vehicular travel will be required to perform project duties. A valid KY Driver's License is required.

### Work Environment

- The noise level in the work environment usually is low.